

HIGHLANDS COOPERATIVE ASSOCIATION

Annual Meeting Minutes

August 16, 2021

Board Members Present: Ellena, James, Heist, Moles, Ramon

Board Member Absent:

Management Present: Miller, Sinicropi, Thompson

Meeting called to order at 6:35 p.m. (Meeting conducted through Microsoft Teams)

President open meeting

President Scott Moles opened the 53rd Annual Highlands Cooperative Association meeting by welcoming all those in attendance.

Quorum verification

A minimum of 63 Members must be represented by valid ballots to establish quorum in order for the Annual Meeting to be held. Miller verified that there were 117 valid ballots turned in and 12 invalid ballots. Quorum was established.

Proof of notice of meeting

Management identified that notifications of the Annual Meeting were provided as follows:

- 2 - Newsletter postings
- 3- Mailings

Reading of Minutes

James moved to waive the reading of the Annual Meeting Minutes from March 1, 2020. Ellena seconded.

Motion Carried 5-0.

Meeting turned over to Secretary

President (Moles) turned the meeting over to the Secretary (Heist) who then turned the meeting back to the President. The Secretary is taking the minutes and is unable to also run the annual meeting.

Election of Vote Inspectors/Counters

This is not needed since there are two Board positions open and two Members running for these positions. Liz Smith and Dee Matheson were in attendance to be inspectors/counters, if needed.

Election of Directors

Heist moved to waive the vote and for James and Ellena to win by acclamation since they are unopposed. Ramon seconded.

Motion Carried 5-0.

Reports from Officers

Moles talked about how much he appreciated our staff and how they dealt with the pandemic and the different issues encountered.

Committee Reports

No committee reports at this time.

Management Reports

Thompson went over the expenses from 11-1-2019 thru 10-31-2020.

Sinicropi informed the Members in attendance that Legacy applied for funds through Payroll Protection Plan. Highlands received \$118,680 which was approved and the loan forgiven. These funds are not taxable.

Old Business

None.

New Business

None.

Member Comments

None.

Prize Drawing results

- Vicki Phillips - One Month of Carrying Charges
- Julia Cox - 1/2 Month of Carrying Charges
- Angel High - \$100 gift card

Adjourned at 7:00 p.m.

Respectfully Submitted,

Mary P. Heist, Secretary, Board of Directors
Highlands Cooperative Association