

JANUARY 2025

SUN

MON

TUE

WED

THU

FRI

SAT

Maintenance:
(517) 882-2784

Emergency Maintenance:
(517) 202-7820

Call Mon. thru Fri. 7am to 4:30pm Call after office hours

Office is Closed

5



National Whipped Cream Day

6

7

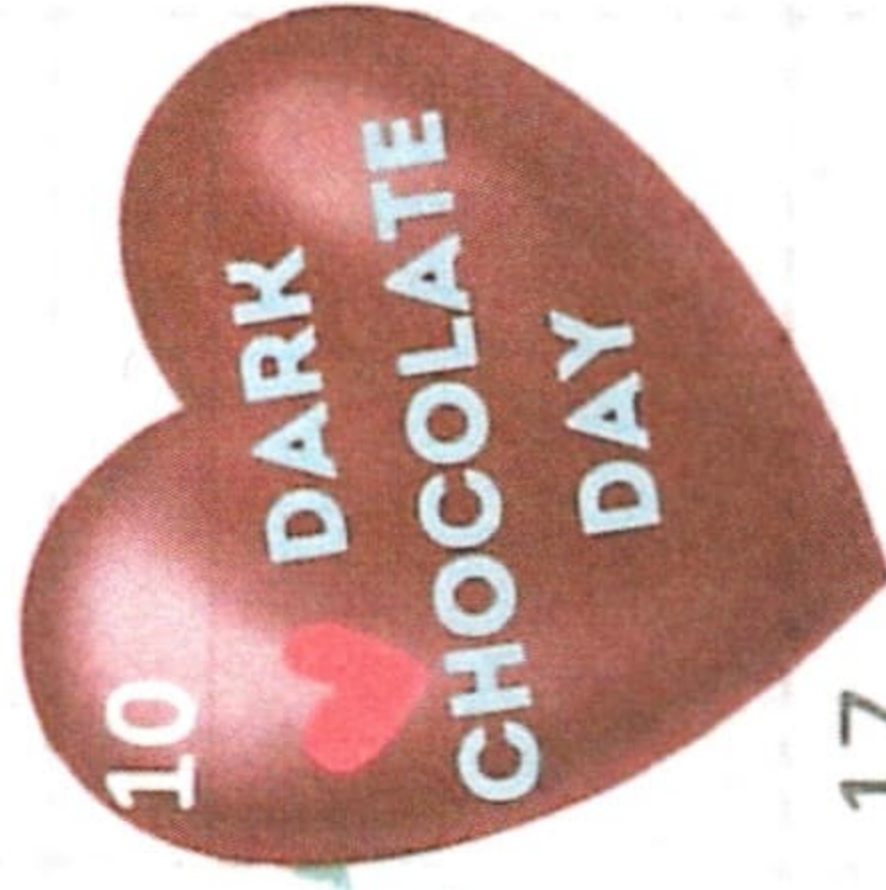
Exterminator upon request

8



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DARK CHOCOLATE DAY

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Winnie the Pooh Day

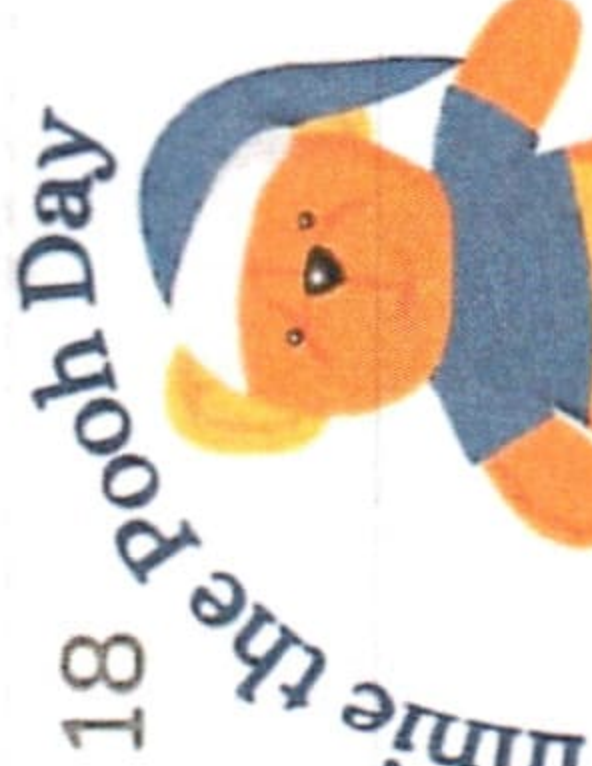
Board Meeting begins at 6:30

Exterminator upon request



NATIONAL BAGEL DAY

25



19

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21

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24

25

MLK DAY

Exterminator upon request



Happy Handwriting Day

25



26

28

29

30

31

Office: (517) 882-0796 or

office@highlandscooperative.com

Property Manager: (517) 318-6011

27 bubble wrap appreciation day

Exterminator upon request



NATIONAL PUZZLE DAY

Website:

www.highlandscooperative.com

JANUARY

NEWSLETTER

President
Elizabeth Smith

esmith@
highlandscooperative.com

Vice President
Romey Rodriguez

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Secretary
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Treasurer
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Welcoming in the New Year has many traditions - toasting with champagne at Midnight, making resolutions, & eating special foods - just to name a few. How will you be celebrating the coming of the new year? If you are looking for ideas or are curious how people celebrate across the globe - check out this list put together by the Farmer's Almanac.

(Copy and Paste the the link provided below)

<https://www.almanac.com/new-years-traditions-around-world>

The next Board Meeting is
Mon, January 13th at 6:30 PM

The first New Year's Eve ball drop
in New York City was in 1908.

WELCOME

2025



The office will be closed on Wednesday, January 1st
in celebration of the New Year
And we will also be closed on
Mon, January 20th in honor of Martin Luther King Day



REMINDER



When a maintenance issue occurs, please call us to have it repaired.

It's much easier and helpful to address problems one at a time.

Don't wait until you have a list of repairs.

To aid our maintenance team in addressing your work orders as quickly and efficiently as possible, here is how work orders should be submitted.

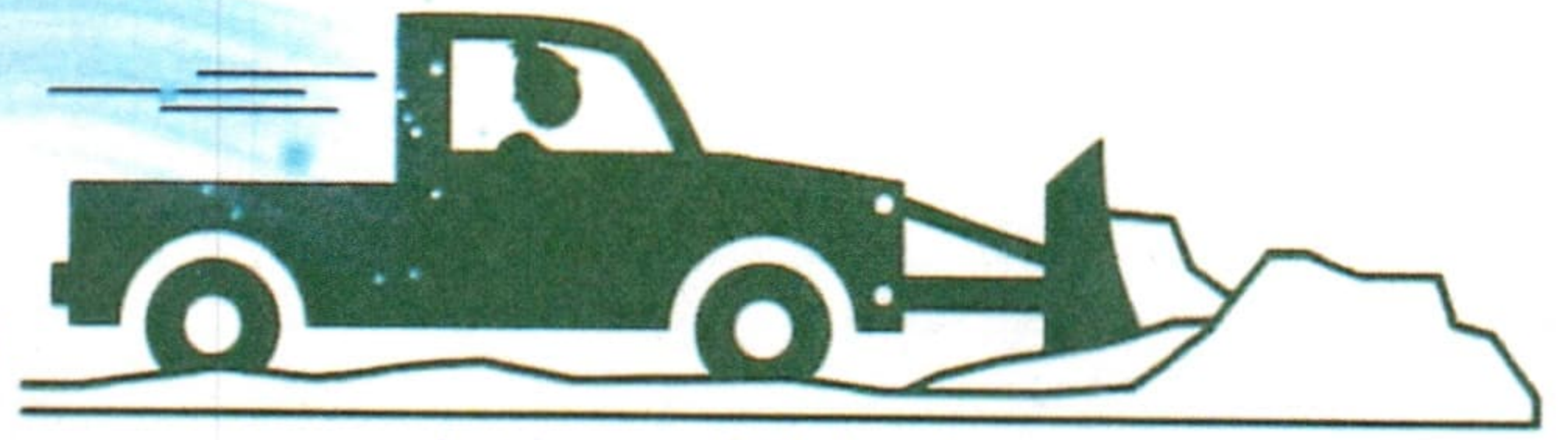


- Call in work needing to be done, even if it is only one item.
- Emergency Work Orders: call the office or emergency maintenance
 - Office from 7am to 4:30 M-F — (517) 882-0796
 - Emergency Maintenance 4:30pm to 7am M-F — (517) 202-7820
 - And 24 Hours on Weekends and Holidays
- Non-Emergency Work Orders: call the office or submit online
 - Office from 7am to 4:30 M-F — (517) 882-0796
 - Submit on Highlands Website under: Member > Member Tools > Work Request OR by email to office@highlandscooperative.com



A reminder, per Highlands' policy, **ALL windows and exterior doors must be kept closed** when the temperature is below 40 degrees. If it is verified that you are in violation of this policy, an attempt will be made to inform you that you need to close door or window. If we cannot reach you, we will send maintenance personnel to close it. Review the entire policy under Open Doors and Windows for complete details and fines.

Snow Plowing of Parking spaces



Center of parking lots are normally plowed after snow accumulation of 2 inches or more. Parking spaces are not plowed on week-ends or holidays. When it is determined that parking spaces will be plowed, a **Groupcast** notification will be sent between 7:00 a.m. and 9:00 a.m. in the morning. This notification will only be to let you know that Highlands intends to plow the parking spaces. You will receive another notice when it is time to move your vehicle out of the parking lot.

You should take the time between notifications to clean off your vehicles in preparation for the notification that will follow later in the day to remove your vehicle from the parking lot.

Please do not move your vehicle out of the parking lot until you receive the second notice. This will give those members that are getting the second notice room to park on the street.

Once the parking spaces are cleared and salted, a third notice will be sent to notify you so that you can move your vehicles back into the parking lot. *Again, you should move your vehicles back into the parking lot, as soon as possible, to provide space on the street for other Members to park that will also need to move their vehicles out.*

If you do not receive **Groupcast** notifications the only notice you will get is when a Highlands vehicle comes into the parking lot blowing the horn. You will only have (10) ten minutes to remove your vehicle from the parking lot without being subjected to a fine.

Disclaimer: The above procedures are subject to change due to future snow accumulation expected, temperatures, or if a Snow Emergency has been initiated by the City of Lansing.



REFER TO THE SNOW POLICY IN YOUR HANDBOOK FOR MORE DETAILS

During the Winter month's it is more important than ever to keep your vehicle's bumper off the sidewalk. This will assist our staff as they work to clear your sidewalks. When your bumper sits over the curb and sidewalk it creates a safety issue and could result in unsafe walking conditions. It also makes snow removal more difficult and could result in damage to your vehicle. **THANK YOU for your cooperation!**

Hoppin' John

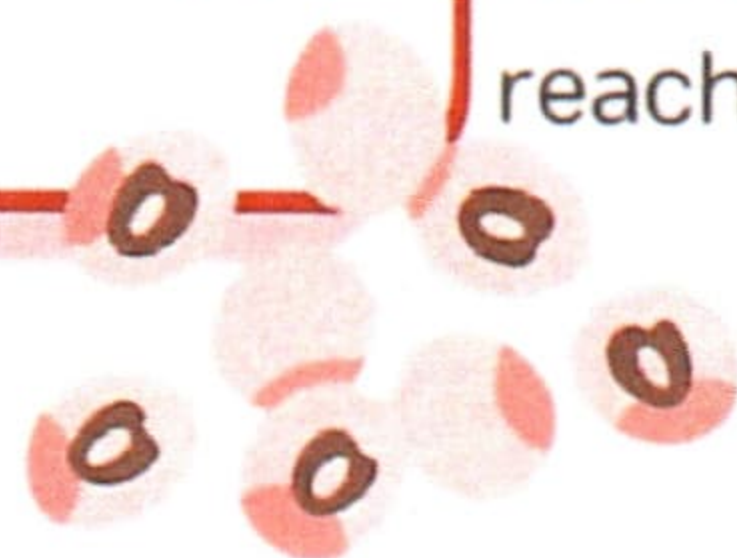


Ingredients

- 6 thick-cut bacon slices, chopped
- 4 celery stalks, sliced
- 1 medium-size yellow onion, chopped
- 1 small green bell pepper, chopped
- 3 garlic cloves, chopped (about 1 Tbsp.)
- 1 tsp. chopped fresh thyme
- 1/2 tsp. black pepper
- 1/4 tsp. cayenne pepper
- 1 1/2 tsp. kosher salt, divided
- 8 cups lower-sodium chicken broth
- 4 cups fresh or frozen black-eyed peas
- 2 Tbsp. olive oil
- 1 1/2 cups uncooked white rice
- Fresh green onions, sliced

Adapted from a recipe published by
Southern Living Magazine

Black Eyed Peas are thought to bring good luck to those who eat them on New Year's Day



TO BEGIN:

Cook bacon in a Dutch oven over medium-high, stirring occasionally, until starting to crisp, about 10 minutes.

Add celery, onion, bell pepper, garlic, thyme, black pepper, cayenne, and 1 teaspoon of the salt.

Cook, stirring occasionally, until onion is tender, about 8 minutes.

Add broth and black-eyed peas, and bring to a boil over medium-high. Reduce heat to medium-low, and simmer until peas are tender, about 40 minutes.

Drain pea mixture, reserving cooking liquid. Return pea mixture and 1 cup of the cooking liquid to Dutch oven. Cover to keep warm; set aside.

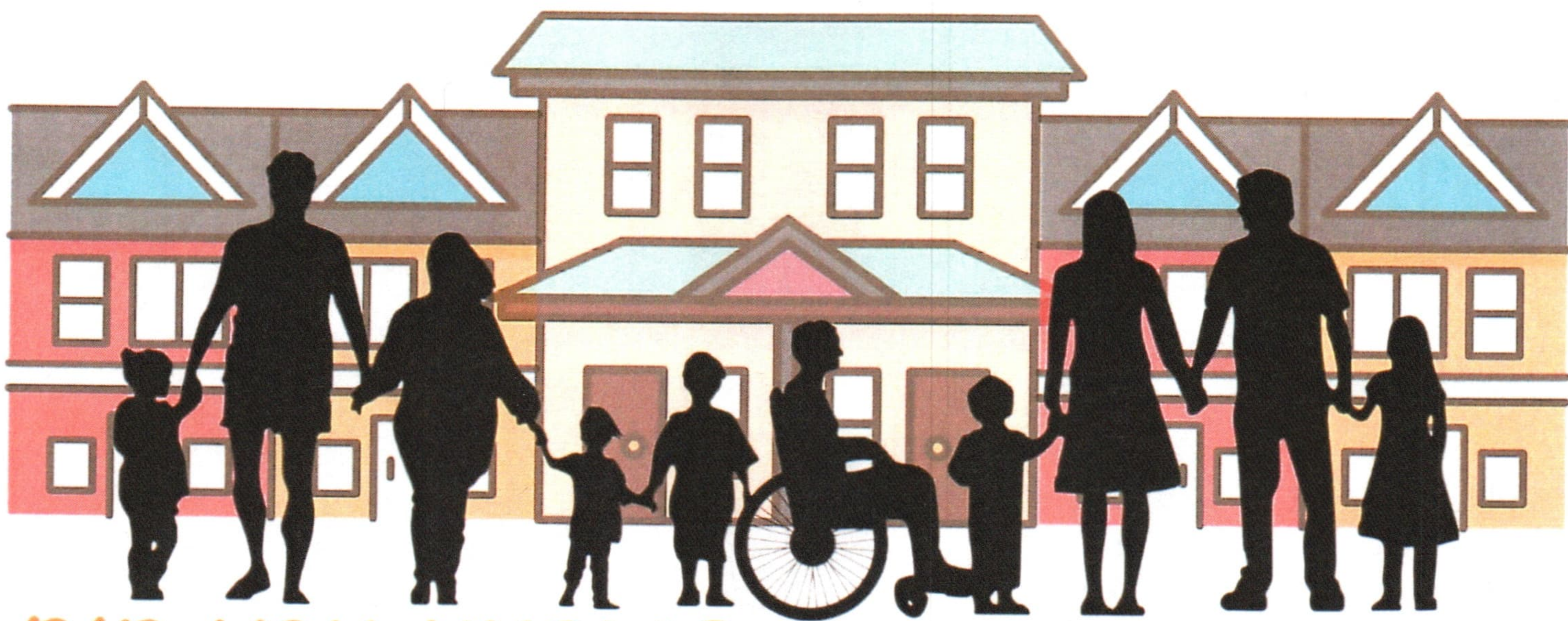
Heat oil in a medium saucepan over medium-high. Add rice and cook, stirring often, until fragrant and lightly toasted, 3 to 4 minutes. Stir in 3 cups of the reserved cooking liquid and remaining 1/2 teaspoon salt. Bring to a boil, and reduce heat to medium-low; cover and cook until rice is tender, 15 to 18 minutes.

Gently stir into pea mixture in Dutch oven. Stir in remaining cooking liquid, 1/4 cup at a time, until desired consistency is reached. Sprinkle servings with sliced green onions.

Are you signed up for GroupCast?

When you receive a call from the Highlands Office, and you are not expecting a call from us, please let it go to voicemail. Once the call has been completed, you can listen to the message before returning the call. The office personnel answering the phone do not always know what message has been sent. Don't forget that you can also set up your account to have these messages sent to you as a text or an email.





DID YOU KNOW?

Anyone residing in your townhouse must be listed as an occupant of your household. If it is discovered that you have a unregistered occupant residing in your household, this is considered a violation of your Occupancy Agreement and one of the following will occur:

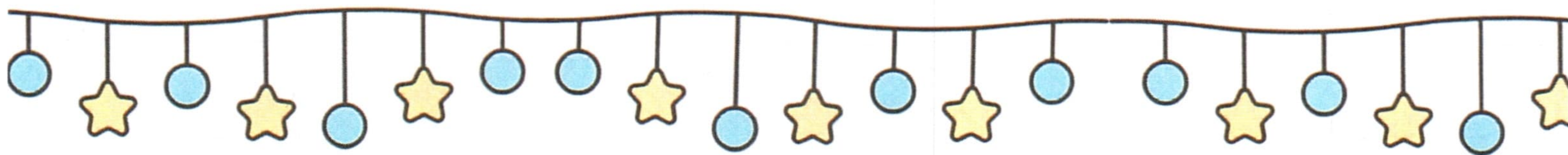
- 1) A 30-day notice to terminate the membership will be issued OR
- 2) You will be subjected to paying surcharge for the duration of your residency at Highlands (even if your combined income is under the income limit)

AND you will need to show proof of the following:

- a) when the unregistered occupant moved in
- b) annual income since the unregistered occupant moved in

Once the above information is turned in, a determination will be made as to whether the household income was over the income limits at that time.

If so, you will be responsible for surcharge back to that date.



Handbook revisions...

The Board has been working to review and update all the policies in the Member Handbook. As the policies are posted on the website at

www.highlandscoperative.com, a notice will be emailed to all Members.

Any Member that does not have an email registered with the Office will be sent a notification by US mail. The policies can be found on the website by clicking the Policies and Procedures tab and then click on the Handbook tab. A page will open with buttons from A – Z. Click on the appropriate button and a list of policies will appear.

Click on the policy name and the policy will open.

Reuben Butler resigned from the Board of Directors effective, December 9th. Reuben Butler regretfully resigned from the Board of Directors due to work commitments. Although he only served on the Board since September of 2022, he was a valuable Board member during his time in Office.



As the first month of the year - January marks a period of exploration and new beginnings, and is believed to be filled with possibilities and opportunities.

Monday, January 13th marks the first full moon of the year and is known as the Wolf Moon

January is known to be the coldest month in the Northern Hemisphere and the warmest in the Southern Hemisphere.

Recognized as International Creativity Month January is a good time to explore new hobbies, passions, and interests.

ALL VEHICLES MUST HAVE A PARKING STICKER

Even though your vehicle may be registered with the Office or you are parked in your assigned parking space, without a parking sticker on the windshield, your vehicle is subject to being towed at the owner's expense **without notification.**



Please call the office @ (517) 882-0796 if you do not have a parking sticker on your windshield. Bring in OR email a copy of your car registration and we'll have a parking sticker made for you - office@highlandscooperative.com